

TRINETRA CEMENT LIMITED

CHENNAI

VIGIL MECHANISM

In terms of Section 177 (9) of the Companies Act, 2013, every listed Company shall establish a vigil mechanism for directors and employees to report genuine concerns in such manner as may be prescribed.

Trinetra Cement has always been encouraging its employees to give constructive criticism and suggestions, which will better the overall prospects of the Company and its various stakeholders. Trinetra Cement will continue to adopt this as a corner stone of its personnel Policy.

The Policy on Vigil Mechanism provides for the following:-

Every employee is encouraged to participate closely in the progress and development of the Company and offer constructive criticism. In the process of doing this, the employee is fully protected from vested interests through objective and dispassionate approach by the top management in evaluating a suggestion or countering a criticism, irrespective of the level or grade of the employee concerned through a system of bouquets and brickbats.

While discipline and protocol are important, every employee is encouraged to air his / her views by providing him / her a platform in the form of meetings of sections, departments and Committees and by way of encouragement to make presentations to senior management. Besides regular meetings at periodical intervals, there is an annual brainstorming sessions extending to 3 days, where the suggestions are discussed. The Policy followed in this regard is that every suggestion leads to improvement unless proved otherwise. By making an employee to participate in decision making rather than ordering him/her to implement decisions has a positive impact across the board, thereby eliminating frivolous and baseless criticisms. The invitation extended to executives at different levels to attend and even participate on occasions in the Board and Board Committee meetings is a case in point. The entire senior management is represented at audit Committee meetings. The auditors are also invited to be present at these meetings. This has by and large stood Trinetra Cement in good stead over the years and we are sure that this will be the case in future also.

No Policy can be static and may have to be reviewed periodically, in the light of any new developments necessitating a change. Accordingly, this Policy on Vigil Mechanism will also be reviewed by Audit Committee and the Board of Directors once in three years.